

Cabinet
Thursday, 28 September 2017, 10.00 am, County Hall,
Worcester

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CABINET
28 SEPTEMBER 2017**WORCESTERSHIRE DATA SHARING CHARTER**

Relevant Cabinet Member

Mrs K May

Relevant Officer

Head of Commercial

Recommendation

- 1. The Cabinet Member with Responsibility for Transformation and Commissioning recommends that Cabinet endorses the Worcestershire Data Sharing Charter as set out in the Appendix.**

Background

2. This report provides an update on progress with the Worcestershire Office for Data and Analytics. It sets out the background to the programme, summarises progress to date, outlines planned next steps and seeks endorsement of the data sharing charter. Endorsement is being sought from the governance structures of all partner organisations to endorse the data sharing charter that will underpin the work of the Worcestershire Office for Data and Analytics.

3. Arising from the work on public service reform and devolution, in May 2016 KPMG was commissioned to co-produce a roadmap strategy which set out the current state of data sharing across partners, a vision for the future, and a set of practical and costed steps and interventions to improve the delivery of public services in Worcestershire through innovation and process excellence. The roadmap recommended the development of a Worcestershire Office for Data and Analytics (WODA) and the Worcestershire Partnership Executive Group agreed to a 12 month pilot to test the benefits of enhanced data sharing, demonstrated through a number of "use cases" (i.e. pilot initiatives that involve practical processes and service delivery being changed and enhanced through better data sharing than exists now). WODA aims to facilitate enhanced data sharing between partner organisations. If successful, this will lead to reduced demand for local services and improved outcomes for local service users. It will also promote opportunities for preventative action, support compliance with the EU General Data Protection Regulation (GDPR) and Data Protection Bill and identify innovation opportunities and deliver savings for partner organisations. While several other areas have adopted similar approaches, none embraces all local public sector organisations as Worcestershire does.

4. Key achievements to date include:

- a) Initiation of the programme** – The WODA programme has been successfully initiated, with an embedded reporting process and clear lines of accountability. The office has a robust governance structure, which has included a Project Steering Group that convened weekly and an Executive Board in the form of the Partnership Executive Group;
- b) Recruitment of a Chief Data Officer (CDO)** – Neill Crump has been recruited as Chief Data Officer to lead the WODA team and help to publicise the office’s activities on both a local and national scale. He commenced in post on 1 September 2017;
- c) Creation of a WODA Information Governance group** –a WODA information Governance group has been established, comprising information governance leads from a range of partner organisations. It is scheduled to meet on a quarterly basis, with a remit to provide expert support and guidance regarding the ethical and lawful sharing of information;
- d) Development of use case prioritisation and development process** –a robust approach was developed for use cases, spanning from the initial identification of hypotheses to the prioritisation and selection process. Six initial use cases were selected and there has been close work with local stakeholders to design and develop implementation plans. Implementation has commenced for some of them. Outlined below is a summary of the use cases that are being taken forward:

Use Case	Summary
Business Rate Register	Local partners currently do not have shared access to local business data, such as turnover or employment size. This use case involves the pooling of business data from local partners and HMRC, so that local authorities and the LEP can target business support services to those who would benefit the most.
Patient Flow Integration	This use case aims to support the Patient Flow Centre (PFC), Acute Trust and Brokerage team in organising patient care packages by digitising the referral form and strengthening current information flows between the organisations so that they have access to real-time data.
Domestic Violence	Under the current system, police do not currently share interest markers or flags to indicate whether the individual is a repeat victim/offender. This use case entails the sharing of these data points as well as the enhanced sharing of domestic violence-related data between the Acute Trust and the social care team.
Falls & Frailty	This use case proposes a partnership between GP practices, the Clinical Commissioning Groups and the Fire Service with the aim of providing the Fire Service with the details of local vulnerable individuals who consent to receiving ‘Safe and Well’ visits. The Fire Service would expand their current service provision to undertake Falls assessments, ensuring that individuals get the support they need.
Local Resilience	The Cabinet Office have developed Resilience Direct, a resilience

Planning	planning platform, and are currently encouraging Local Resilience Forums across the country to adopt it as their main resilience planning system. This use case focuses on the enhanced sharing of vulnerability data between relevant agencies and first responders, via the Resilience Direct platform.
Connecting Families	The Connecting Families team have struggled to undertake a thorough evaluation of the programme as they face consistent difficulty in accessing the relevant data from partner organisations. This use case involves the creation of information sharing pathways for the transfer of these data points.

5. The next steps will concentrate on:

- staffing WODA, which in the pilot phase is expected to be achieved mainly through secondments from partner organisations
- use case development and benefits realisation. The use cases are at various stages of maturity. As implementation takes place, it will be possible to collect outcome data which in turn will be used to evidence the efficacy of the programme and provide baseline data against which to make future investment decisions
- launching WODA, which is scheduled for November, in order to raise public awareness and provide information about such things as the objectives and strategic ambitions of WODA, and the commitment to lawful sharing and processing of data in order to provide public reassurance that their data are safe and will be used appropriately
- developing the business case for WODA beyond its pilot phase. This will draw on evaluation and appraisal activity undertaken for each of the six use cases, as well as the proposed benefits associated with enabling the next tranche of data driven solutions for Worcestershire. It will present a fully costed work-programme addressing both capital and revenue requirements and setting these against the benefits identified. The CDO will lead on compiling the business case and will draw on resources from each of the partner organisations to ensure it reflects their ambition and ability to contribute.

Key Issues

6. The approach to data-sharing in Worcestershire is wide-ranging and innovative and has the ability to support transformation of public service delivery. The initial use cases will help to prove the concept and, subject to the business case for the future, offer the prospect of potential significant financial and non-financial benefits for the Council.

7. In order to demonstrate this Council's commitment to working together with the other partner organisations, Cabinet is asked to endorse the Worcestershire Data Sharing Charter. The Charter sets out the underlying principle which is a duty to share data unless there are legal or ethical reasons that prevent sharing. However,

this in no way undermines compliance with data protection legislation which will continue to govern the partner organisations' work in this area.

Financial Implications

8. There are no additional financial implications for the Council arising directly from this report. The costs of supporting WODA in the future will be identified in the detailed business case that is to be prepared over the coming months. This will also address potential savings and non-financial benefits for partner organisations. A separate decision will be sought on future financial support for WODA.

Legal and Policy Implications

9. Collection, holding and processing of personal data are subject to the requirements of the Data Protection Act 1998. The legislation will be superseded by the EU's General Data Protection Regulation which comes into force in May 2018 and subsequently by the proposed Data Protection Bill which the Government has announced and which will take full effect once the UK leaves the European Union. The Council operates policies and procedures that comply with the legislation on data protection. Any sharing of data within the framework of WODA will comply with relevant legislation, including obtaining prior consent where applicable.

Conclusion

10. The Cabinet is invited to endorse the Worcestershire Data Sharing Charter.

Supporting Information

- Appendix – Worcestershire Data Sharing Charter

Contact Points

County Council Contact Points

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Specific Contact Points for this report

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Background Papers

In the opinion of the proper officer (in this case the Head of Commercial) there are no background papers relating to the subject matter of this report.



Worcestershire Data Sharing Charter

Our Purpose

Our goal is to ensure that Worcestershire's residents are safe, happy and healthy. As a Partnership group, we are committed to empowering local service providers with the information they need to make the right decisions. Enhanced data sharing across our organisations will play a pivotal role in shaping our approach and underpin our strategies around prevention, protection and intervention.

Our Commitment

"Worcestershire partners will deliver cultural and systematic change in the way we approach data sharing across the county. Collectively, we will work from a default premise of the "duty to share" data being equal to the "duty to protect" it. That is, in all circumstances, we will share data unless there is a legal or ethical reason not to. We will do this in the pursuit of improved outcomes for residents, businesses and the wider community."

The following organisations have agreed to work together to support delivery of this vision:

Our Guiding Principles

To ensure a consistent approach is taken towards achieving Worcestershire's vision, we have agreed a set of principles that will guide work towards delivering the local mandate:



Worcestershire Partners will **start with a premise of duty to share**, unless there is a legal or ethical reason not to do so.



Worcestershire Partners will **be transparent and build trust with residents, businesses and communities** through the publication of key datasets wherever possible. Every effort will be made to put the resident at the centre of decisions about their data.



Worcestershire Partners will **engage with stakeholders regularly and empower organisations and staff** to share data competently through a no-blame culture.



Worcestershire Partners will **prioritise outcomes led initiatives** with genuine prospects for improving outcomes for residents, businesses and the wider community.



Worcestershire Partners **will comply with all relevant legislation** when sharing data.



Worcestershire Partners will **provide expert strategic leadership** with clear lines of accountability to ensure confidence throughout the system.



Worcestershire Partners will **invest real energy in achieving and delivering change**.



Worcestershire Partners **will develop clear and compelling use cases** to ensure that we are able to demonstrate the impact of data sharing.



Worcestershire Partners will **provide a clear mandate for prioritising data sharing initiatives**.



Worcestershire Partners **will undertake thorough evaluation of projects and programmes** to ensure value for money is being delivered.



Worcestershire Partners **will consider data sharing when commissioning new projects**.



Worcestershire Partners **will champion change in central government** and encourage government departments to lead the way in sharing data and breaking down silos.